Concur Travel Enterprise Applications

CIBTvisas Visa and Passport Alert Notification Service



Overview

CIBTvisas integration with SAP Concur offers client travelers a valued solution to foreign entry requirements for international travel. Our visa and passport notification service provides an automatic assessment of the traveler's itinerary and profile to inform of foreign entry requirements within hours of booking an international trip in Concur Travel.

These proactive notifications save time by providing clear information to travel visa requirements, access to visa specialists for guidance including review of application for submission, and procurement services which eliminate the hassle of visiting a government office. Deliver duty of care, certainty and compliance - ensure your client travelers have the proper documentation secured prior to travel.



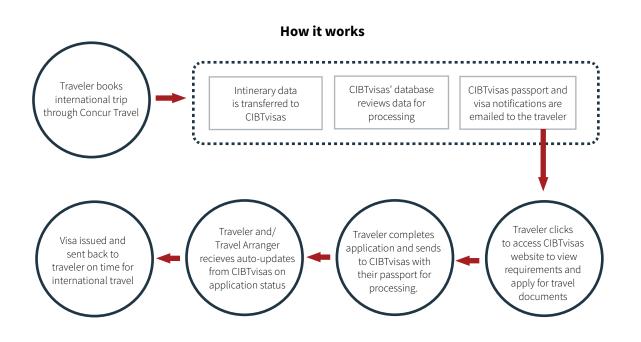
Works with these Concur offerings

- Travel Standard
- Travel Professional



Regions available:

- North America
- Europe
- Asia Pacific
- Latin America



Contact

CIBT Inc. 1600 International Drive, Suite 600 Mclean, VA 22102

CIBTvisas

The Process of Connection

Step 1

Locate us within the App Center.

Do more with your favori	e apps and services by link	ing them to Concur			
Concur for Mobile	Luthansa German	American Atrines	Tripit	My Travel Network	United Altrines
One app for travel, receipts, reports	Airlines A new level for your Travel & Expense	Connect your Andvantage Annual	An easier trip, every time	Streamline your business travel thim	United makes corporate travel easier
Enterprise Application			• •		
	 ns integrated with Concur 				
gogo	C	CIBT visas	TicketManager	intacos WERPEL	X
Gogo Inflight	Time Tracker by eBility	CIBTVISAS Travel Documents	TicketManager	ExpenseConnect for Sage Intacct	Connector for Blackbaud
Discover uptime and save	Finally track time and axponses together	Oet your travel docs tast & easy	Automate chent enterfainment	Automated Concur Expanse & Sage In	Streamined financial Integration and stime
All Connections					
	e apps and services by link	ing them to Concur			
C.	ΔL	1	Q	GO	Ingogei
Concur for Mobile	Addison Lee	TripLog Mileage, Excense & Fleet	Yualo	GoCatch -	ingogo
One app for travel.	You'll always have your, pround transportution	Travel, Tradi, Expense.	With when and where you need it	Corporate Travel	Geamlessy send tax receipts to Concur

Step 2

Click "connect" or submit a request for more information via the SAP Concur App Center.



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2

Authorize your itinerary data transfer from SAP Concur to CIBTvisas for assessment and notification of visa and passport requirements.

TERMS & CONDITIONS	:
Please review the following licensing terms and conditions	
By accepting the following terms, you agree to be bound by the Concur App Center e terms, Company Authorization to Link Services terms, as well as App Licensing Term Conditions.	
✓ Shared Information	
By connecting this application, you are authorizing to exchange data with this partner.	~
Cancel	I Agree

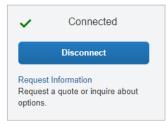
Step 3

Follow the instructions to complete the activation form to finalize your program enrollment.

		Please complete the details b notification service.	Please complete the details below in order for CIBTvisas to activate the passport and visa notification service.		
	10 million (10 mil	Your Information			
1-20		*First Name			
		*Last Name			
0		*Email			
		Company Entity Country	tion required for activa (3444 Ore	ion •	
	LINSO	Is this company an existin	g client? () Yes () No		
	Thank you for choosing CIBTvisas. Before we begin, we'll need to know more at	Add another company e 00011	ntiky	SUBMI	
	you.				

Step 4

The App Center listing should now show a "Connected" status – CIBT will now be able to access your travel itineraries from SAP Concur.



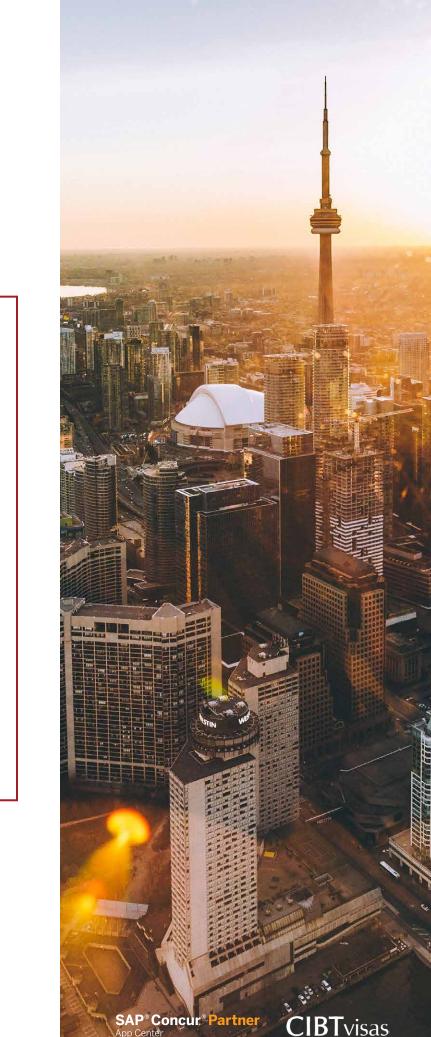


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Important Rules and Requirements

- The SAP Concur App Center must be enabled for your company to enroll in this service.
- The user linking the client must have the appropriate permissions to activate the connection i.e. Web Service Administrator (WS ADMIN) access rights.
- The users contact information is a requirement in the case CIBT needs additional information for client activation.
- CIBT assesses itineraries at a travel configuration and country level. We will need to know the company name or entity and corresponding country for which the service should be set active.
- User profiles should be up to date with passport and visa data for accurate assessment of travel documents.



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