India Application Guide

The online visa application for India presents a number of unique challenges. This guide can assist you with completing the India visa application properly, saving you valuable time and expense.

This guide is divided into two parts: step by step instructions and a checklist of common errors to avoid.

Ready? Let's get started:

The Indian government recommends that the visa application be completed with Internet Explorer 9.0 or newer, Google Chrome, or Mozilla Firefox. Apple's Safari browser is not recommended as it fails and many users cannot print the completed application. The applicant must also have Adobe Acrobat Reader version 7.0 or newer installed on the computer in order to download and print the completed application form.



Step 1: Follow this link

http://indianvisaonline.gov.in/visa/ and click the blue button "REGULAR/PAPER VISA APPLICATION" on the bottom left corner, seen here circled in red.

Clicking this button will open a new visa application.

	Online Visa Application		
Country/Region you are applying visa from*	Select country	v	
Indian Mission/Office*	Select Mission	Y	
Nationality/Region*	Select Nationality	~	
Date of Birth*			(DD/MM/YYYY)
Email ID			
Re-enter Email ID			
Expected Date of Arrival*			(DD/MM/YYYY)
Visa Type *	Select visa service	~	
Purpose*		v	
Please enter above text*	5 05iy		C
	Continue		

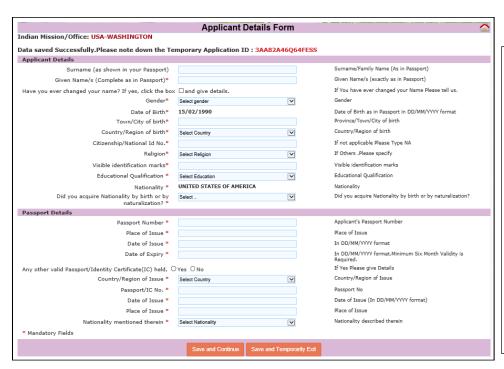
Step 2: Select the correct India Consulate. Match the consulate with the address on the envelope checklist in your application kit.

Step 3: Select your visa purpose type. The purpose you select will require responses determined by purpose. For example, tourism will ask about a destination, business the name of the company to be visited, etc.

Step 4: On the next screen, record your unique application identification separately.

You will need this ID if you need to edit or save and return to your visa application.

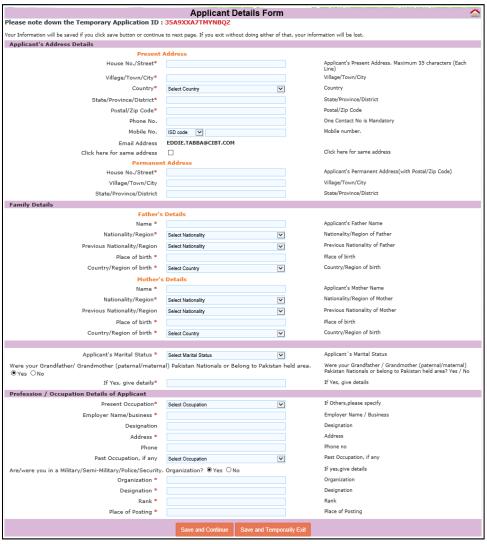




Step 5: Complete all the required fields (marked with an asterisk) on this page. When finished, click "Save and Continue."

Helpful Hints:

- Your "Surname" is your last name, write exactly as in your passport
- Your "Given Names" are your first and middle name, write exactly as in your passport
- Do not use punctuation marks. If your name is hyphenated then use a blank space instead.
- Do not use a period if your name has a suffix such as "Jr."
- "Citizenship/National ID No" is your Driver's License number
- Answer "Visible Identification Marks" with "None."



Step 6: Complete all the required fields (marked with an asterisk) on this page. When finished, click "Save and Continue."

Your passport will be shipped back to the address indicated on your application as your "Present Address."

Helpful Hints:

- Your "Present Address" must match your address on your driver's license
- For "Father's" and "Mother's Details" you must list their first, middle, and last name; and, you must list the city and state of their birth
- If married you must list your spouse's first, middle, and last name; and, you must include their city and state of birth

Details of Visa Sought			
Type of Visa *	TOURIST VISA		visa type you are applying for
Places likely to be visited ★			Places to be visited
Duration of Visa (In Month)*	0		Duration of Visa (In Month)
No. of Entries *	SINGLE	V	No of Entries
Purpose of Visit*	FOR RECREATION, SIGHT SEEING, CASUAL VISIT TO MEET FRIENDS OR RELATIVES, ATTENDING A SHORT TERM YOGA PROGRAMME AND SHORT DURATION MEDICAL TREATMENT INCLUDING TREATMENT UNDER INDIAN SYSTEMS OF MEDICINE		Purpose of visit
Expected Date of journey *	10/03/2020		(Visa validity will start from the Visa Issue Date)
Port of Arrival in India *			Port of Arrival in India
Expected Port of Exit from India			Expected Port of Exit from India
Previous Visa/Currently valid Visa Details			
Have you ever visited India before?*	Yes ● / No ○		If Yes Please give Details
Address*			Enter the address of stay during your last visit
Cities previously visited in India*		Ç	Cities in India visited (comma separated)
Last Indian Visa No/Currently valid Indian Visa No.*			Last Indian Visa no / Currently valid Visa no
Type of Visa*	Select visa type	~	Type of Visa
Place of Issue*			Place of Issue
Date of Issue*			Date of Issue in (DD/MM/YYYY) format
Has permission to visit or to extend stay in India previously been refused?			Refuse Details Yes /No
If so, when and by whom (Mention Control No. and date also)*			If so, when and by whom (mention Control no and date)
Other Information			
Countries Visited in Last 10 years		0	Countries visited in last 10 years (comma separated)
SAARC Country Visit Details			
Have you visited SAARC countries (except your own	country) during last 3	years? ○Yes ○No	Have you visited "South Asian Association for Regional Cooperation" (SAARC) countries (except your own country) during last 3 years? Yes /No
Reference			
Reference Name in India*			Reference Name and Address in India
Address*			
Phone*			Phone no
Reference Name in UNITED STATES OF AMERICA*			Please mention one contact details in Home Country to be contacted in case of emergency
Address*			
Phone*			Phone no
	Save and Continue	Save and Temporarily Exit	

Step 7: Complete the details related to your travel visa purpose. The purpose you select will require responses determined by purpose. For example, tourism will ask about a destination, business the name of the company to be visited, etc.

Helpful Hints:

- Please provide an answer to the question: "Expected Port of Exit from India." While it is not a required field the consulate will reject you application if this field is not complete
- All travelers should request a visa validity that extends beyond your date of departure from India in the event of unforeseen circumstances that may delay departure
- Business travelers the company you list much match the company in your Business Introduction Letter
- Non-US citizens should only select 6-month or 1-year validity visas. Longer-validity visas are unlikely to be granted and refunds of consular fees are not possible

Step 8: Enter your Indian Reference information

Helpful Hints:

- Cruise and Tour clients should refer to the cover letter on their application kit for their reference information
- General tourists may use their hotel information
- Business travelers—the contact you list much match the contact in your Business Introduction Letter
- Reference in USA may be next of kin or a coworker

Step 9: Answer the Additional Question Details

Helpful Hints:

- Answer the additional questions
- Once complete, click on the check box to confirm that your answers

	A -1 -1141	1 O 41 D - 4 - 11 -				
Additional Question Details						
Please note down the Temporary Application ID: 35A9XXA7TMYNBQZ						
Your Information will be saved if you click save button or continue to next page. If you exit without doing either of that, your information will be lost.						
Please provide below given details. Please give details if marked YES.						
1	Have you ever been arrested/ prosecuted/ convicted by Court of Law of any country?*	○Yes ○No				
2	Have you ever been refused entry / deported by any country including India?**	○Yes ○No				
3	Have you ever been engaged in Human trafficking/ Drug trafficking/ Child abuse/ Crime against women/ Economic offense / Financial fraud?**	○Yes ○No				
4	Have you ever been engaged in Cyber crime/ Terrorist activities/ Sabotage/ Espionage/ Genocide/ Political killing/ other act of violence?**	○Yes ○No				
5	Have you ever by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?**	○Yes ○No				
6	Have you sought asylum (political or otherwise)in any country?*	○Yes ○No				
☐ I EDDIE, hereby declare that the information furnished above is correct to the best of my knowledge and belief. in case the information is found false at any stage, I am liable for legal action/deportation/blacklisting or any other action as deemed fit by the Government of India.						
	Save and Contin	Save and Temporarily Exit				



Step 10: Upload your recent photo following the guidelines on the online application form

Helpful Hint:

- A visa specialist can upload your photograph for you after you have completed you application
- Format: JPEG
- Size: Min. 10KB Max. 1MB
- Dimensions: 350 Pixels X 350 Pixels
- Clear front facing with white background



Step 11: Review your application for accuracy. If satisfied that your responses are accurate and correct, press "Verified and Continue". Press "Modify/Edit" if you need to make changes. Select "Print Form" from the next screen.

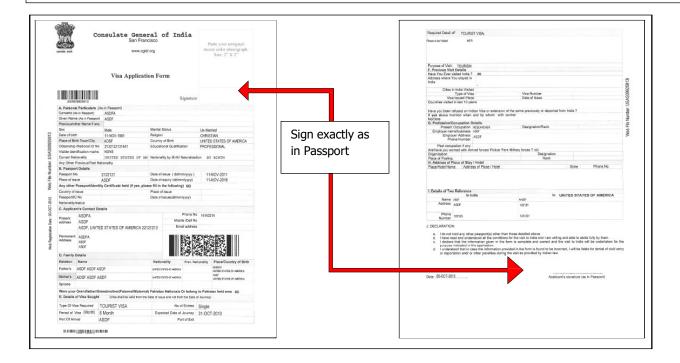
Helpful Hint:

• If you need to edit your response then press "Edit/Modify" and you will be directed to the first page of application. Your information will be preserved but you will need to redo each screen.

Step 12: Signing Your Visa Application—you must sign your visa application in **two** locations. On the upper-right side of the first page, in the box marked "Signature," and, on the lower right side of the second page, on the dotted line marked" Applicant's Signature."

Helpful Hints:

- You must keep you signature within the box on the first page; writing outside the box will cause a rejection
- Your signatures must match those in your passport



Common Mistakes to Avoid:

- **NAMES DO NOT MATCH THOSE IN YOUR PASSPORT** The names that you enter on the application must match exactly that which is printed in your passport. Names that deviate in any way will cause a rejection of the visa application
- **SHIPPING OF YOUR PASSPORT** Your passport will be shipped back to the address indicated on your Application as your "Present Address". Please input your address correctly
- **SIGNATURES**--You must sign your name, exactly as in your passport, on the first page and second page of the visa application. This signature must match the signature in your passport. Differences between the signatures will cause a rejection of the visa application
- **USE OF PUNCTUATION**—Do not use punctuation marks of any kind in your application. This will cause a rejection. If your name has a suffix, such as Jr. or Sr., write it exactly as in your passport, without punctuation
- **INCOMPLETE ADDRESS**—Make sure that the Reference Addresses for India shows the complete city and state. The form will not always accommodate a complete address so ensure that the city and state is listed
- **CROPPED PRINTING**—Make sure that you print the entire application. Some browsers will "crop" the top and bottom of the form. "Cropped" forms will be rejected
- **SINGLE SIDED PRINTING**—Ensure that you print the application on single sided pieces of paper. Double-side printed applications will be rejected. You must fully print the bar code on the bottom of page 1.