## DOCUMENT PREPARATION SERVICE

VisaCentral provides an optional service to assist travelers with the Brazil visa application: our secure Document Preparation Service. The fee for this optional service is \$80.00 and is NOT covered under the prepaid visa package you purchased from the cruise line. It's easy:

- 1. Type or clearly write answers to all fields on the optional Document Preparation Service form. Then save the file or scan and save the file to your computer.
- 2. Submit a passport photograph, a scan of your passport's information page, and the scanned file to us by uploading them securely at http://visacentral.com/upload-forms?service=docprep. We'll complete the visa application on your behalf in 24 hours or fewer, excluding Saturday or Sunday and contact you if any information is missing or incomplete.
- 3. We will send you the completed official Brazil visa application via encrypted email with instructions on how to decrypt the file.
- 4. Print, inspect and sign the completed official Brazil visa application and send it to us with the rest of your application materials to the office address listed on your visa application checklist.

Questions about this service can be answered by VisaCentral Customer Care at 877-559-4877. Do not send the other application materials until you have printed, inspected and signed your official Brazil visa application form from VisaCentral. This is not the official visa application. It is an optional service.

PERSONAL IN	NFORMATION									
First and Middle Name (as in passport)					Last name (as in passport)					
DATE OF BIRTH	mm/dd/yyyy	GENDER PREVIOUS NAMES								
		Male	Female							
REASONS FOR NAMI	E CHANGE (Ex. Marria	age. Court Decision)								
		,								
MARITAL STATUS					Select On	e				
Single	Married	Divorced	Separated	Widowed	Stable Union	n				
PLACE OF BIRTH		Country, State, Cit	у							
NATIONALITY		OTHER NATIONALITY								
FAMILY DETA	TIC									
	MOTHER'S DETAILS	FATHER'S DETAILS								
First Name										
Last Name										
Country of Birth										
Date of Birth (mm/dd/yyyy)										
Other Nationality (if other than place of birth)										
DETAILS OF E	BRAZIL VISIT									
MAIN PURPOSE OF	VISIT				D	ATE OF ENTRY	mm/dd/yyyy	LENGTH OF STAY		
HAVE YOU EVER BEEN TO BRAZIL		IF YES, WHEN DID Y	OU LAST VISIT mm/do	d/yyyy	LENGTH OF STAY					
Yes	No									
PASSPORT IN	IFORMATION									

DATE OF EXPIRY

mm/dd/yyyy

ISSUE COUNTRY

mm/dd/yyyy

DATE OF ISSUE

PASSPORT NUMBER

## DOCUMENT PREPARATION SERVICE (CONT.)

EMPLOYMENT INFORMATION											
JOB TITLE		NAME OF THE COMPAN	NAME OF THE COMPANY OR EDUCATIONAL INSTITUTION								
COUNTRY	CITY		STATE	PHONE NUMBER							
STREET ADDRESS		ZIP CODE	EMAIL								
APPLICANT'S PERMANENT ADDRESS PHONE NUMBER	Home	EMAIL ADDRESS									
COUNTRY	STATE		C	CITY							
STREET ADDRESS		ZIP CODE									
CONTACT IN BRAZIL NAME											
Country	STATE		C	CITY							
STREET ADDRESS		ZIP CODE									
EMAIL	Ri	ELATIONSHIP TO YOU									
IF "OTHER", DESCRIBE THE RELATIONSHIP				PHONE NUMBER							
PAYMENT METHOD											
NAME ON CARD	CARD NUMBER			EXP. DATE	mm/yyyy						
SIGNATURE											

Have you completed all the questions? Incomplete visa questionnaires cannot be processed and will be returned for additional information. This could delay the processing of your request.

Do not forget to upload your passport photo along with the completed form.